

# Application to Hire St.John's Church Hall - Individuals

[www.thesnods.org.uk/Facebook-St Johns Church and Hall](http://www.thesnods.org.uk/Facebook-St Johns Church and Hall)

## RESPONSIBLE PERSON DETAILS

Name of Hirer			
Address including Post Code			
Tel. No.		E-mail	

## BOOKING DETAILS

For what purpose do you wish to hire the Hall?	
<b>NOTE:</b> If the activity involves under 18's and/or vulnerable adults can you confirm that all adults directly involved are close relatives of the children/vulnerable adults concerned or have been DBS checked.(See 10/11 in Terms and Conditions)	
Is this booking one off or regular?	
If regular, please describe e.g. weekly, fortnightly, monthly	
Date[s] and time[s] of booking[s] required	

**What Equipment will you want to use?**    Chairs/tables                       Kitchen equipment  
Audio visual equipment     Bar

## HIRE CHARGES – as of March 2019

Morning [8.00am – 1.00pm]	£40.00
Afternoon (1pm-6pm)	£40.00
Evening [6.00pm – midnight]	£60.00
Bar during the evening [+ £5.00 per hour outside this period].	£25.00
All Day (8-5pm/9-6pm)	£ 80.00
Hourly rate (to be applied at Booking Secretary's discretion)	£9.00
<b>Weddings</b> (12pm-12am)	£100.00
Set up and tidy away (= half day)	£40.00
Bar hire from 6pm, (£5 an hour before 6pm) +£4 per bottle corkage if wanted	£25
<b>Agreed Fee</b>	£
	Payment made (Date)
A Deposit of £50 will be taken for large events/weddings Payment to be made by Bank transfer (using org.name as reference). St Johns Church Hall Trustees Bar Account. Sort Code 30:98:04; Account Number: 01167709. <b>Please notify us if you are unable to do so.</b> <b>Hall alarm codes will be sent to you once your booking is confirmed.</b>	

## DECLARATION

I hereby make application for the use of St. John's Church Hall as set out above. I accept the Terms and Conditions of Hire which I have received and read.			
Signed		Dated	
Please note that while the Trustees of St. John's Church Hall make every effort to ensure the safety of all who use its premises, you will be responsible for your personnel and activities during the period of your Booking.			

**\*Until you return the booking form your booking is not confirmed\***